



REPUBLIC OF THE PHILIPPINES
CITY OF IMUS | PROVINCE OF CAVITE
OFFICE OF THE CITY MAYOR

EXECUTIVE ORDER NO. 19
Series of 2022

AN ORDER RECONSTITUTING AND STRENGTHENING THE GENDER AND DEVELOPMENT (GAD) FOCAL POINT SYSTEM

WHEREAS, Republic Act No. 9710 or the Magna Carta of Women enacted on August 14, 2009 encourages government's action by adopting gender mainstreaming as a strategy to promote and fulfill women's human rights and eliminate gender discrimination in government systems, structures, policies, programs, processes and procedure.

WHEREAS, Gender Mainstreaming is a process of analyzing existing developmental paradigms, practices and goals, assessing the implications for women and men existing and planned actions in legislation, policies, programs, projects and institutional mechanism and transforming existing social and gender relations by consciously integrating gender concern in the design, development goals, implementation, monitoring and evaluation of policies, programs and projects, and legislative action in all political, economic and social spheres.

WHEREAS, mainstreaming gender equality is a commitment to ensure the institutionalization of gender equality so that women and men benefit equality and inequality is not perpetuated.

WHEREAS, there is a need to reorganize the GFPS due to the recent elections that has changed the bureaucratic system of the Local Government of Imus which affected its organizational membership.

NOW, THEREFORE, I, HON. ALEX L. ADVINCULA, City Mayor of Imus, by virtue of the powers vested in me by law, do hereby order:

Section 1. Composition- The Gender and Development Focal Point System (GFPS) shall include the establishment substructures composed of Executive Committee, Technical Working Group and Secretariat:



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EXECUTIVE COMMITTEE	
Chairperson	Hon. Alex L. Advincula, <i>City Mayor</i>
Co-Chairperson	Ms. Shella P. Dy, <i>City GAD Focal Person</i>
Vice-Chairman	Hon. Homer T. Saquilayan, <i>City Vice-Mayor</i>
Members	Hon. Lloren Dionella G. Saquilayan, <i>SP Chair, Committee on Social Services, Family, Women, Children and Family</i>
	Hon. Lloyd Emman D. Jaro, <i>SP Chair, Committee on Finance, Budget and Appropriations</i>
	<i>All Department/Unit Heads</i>
	PLTC Jose Junar P Alamo, <i>City of Imus – Chief of Philippine National Police</i>
	Dr. Rosemarie D. Torres, <i>City of Imus-Superintendent of Department of Education</i>
	Ms. Nerissa C. Advincula, <i>President of Local Council of Women</i>
	Ms. Mildred A. Merjilla, <i>Persons with Disabilities Representative</i>
	Hon. David G. Sapitan, Jr., <i>President of Liga ng mga Barangay</i>
	Hon. Joshua Sherlhanbert Y. Guinto, <i>President of Sangguniang Kabataan Federation</i>



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GFPS Technical Working Group

Chairperson and Members is the representative from the following offices:

Chairperson: Gender and Development Unit

Members: City Planning and Development Office
City Social Welfare and Development Office
Human Resource and Management Office
City Budget Office
City Accounting Office
City Treasurer's Office
City Agriculture Office
City Health Office
City Information Office
City Administrator's Office
Imus Vocational and Technical School
City Environment and Natural Resources Office
Persons with Disabilities Affairs Office
City Legal Office
City Disaster Risk Reduction Management Office
City Civil Security Unit
City Population Development
City of Imus Cooperative, Livelihood and Entrepreneurial
Development Office
Public Employment Services Office
Vice Mayor's Office
Philippine National Police
Department of Education
Local Council of Women
Persons with Disabilities

Section 2. General Duties and Functions of the GFPS- The members of the Gender and Development Focal Point System (GFPS) shall have the following general duties and functions, to wit:



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1. Lead in mainstreaming GAD perspective in LGU policies, plans and programs in the process, ensure the assessment of the gender-responsiveness of system, structures, policies, programs, processes, and procedures of the LGU
2. based on the priority needs and concerns of constituencies and employees, and the formulation of recommendations including their implementation.
3. Assist in the formulation of the new policies such as the GAD Code in advancing women's empowerment and gender equality.
4. Lead in setting up appropriate systems and mechanism to ensure the generation, processing, review, and updating of sex-disaggregated data or GAD database to serve as basis in performance-based and gender-responsive planning and budgeting.
5. Coordinate efforts of different division / officers / units of the LGU and advocate for the integration of GAD perspectives in all their systems and processes.
6. Spearhead the preparation of the annual and performance-based LGU GAD Plan and Budget (GPB) in response to the gender issues and or concerns of their locality and in the context of the LGU mandate, and consolidate the same following the form and procedures prescribed in the JMC. The GFPS shall likewise be responsible for submitting the consolidate GPBs of the LGU.
7. Lead in monitoring the effective implementation of the annual GPB, GAD Code, other GAD-related polices and plans.
8. Lead the preparation of the annual LGU GAD Accomplishment report (GADAR) and other GAD reports that may be required under the MCW and thin JMC.
9. Strengthen linkages with other LGUs, concerned agencies or organizations working on women's rights and gender and development to harmonize and synchronize GAD efforts at various levels of local governance.



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10. Promote and actively pursue the participation of women and gender advocates, other civil society groups and private organizations | the various stages of development planning cycle, giving attention to the marginalized sector, and
11. Ensure that all personnel of the LGU including the planning and finance officer (e.g. accountant, budget officer, auditors) are capacitated on GAD. Along this line, the GFPS will recommend and plan an appropriate capacity development program on GAD for its employees as part of and implemented under its regular human resource development program.

Section 3. LCE Responsibilities- The Local Chief Executive shall:

1. Issue policies and / or directives that support gender mainstreaming in the policies, plans, PPAs and services of the LGU as well as in its budget, systems, processes and procedures of the LG, including the creation, strengthening, modification or reconstitution of the GPS; and
2. Ensure the implementation of the GPB and approve the GAD AR and other GAD related reports of the LGU as maybe required by the MCW, IRR and this JMC, duly endorsed by the GFPS Executive Committee and with the assistance of the GFPS-TWG.

Section 4. GFPS Executive Committee - The member of the Gender and Development Focal Point System (GFPS) Executive Committee shall have the following general duties and Functions, to wit;

1. Provide policy advice to the LCE to support and strengthen the GFPS and the LGU' s gender mainstreaming efforts.
2. Direct the identification of GAD strategies, PPAs and targets based on the result of gender analysis and gender assessment taking into account the identified priorities of the LGU and the gender issues and concerns faced by the LGU' s constituents and employees.
3. Ensure the timely submission of the LGU GPB, GAD AR and other GAD-related reports to the DILG which shall be consolidated for submission to PCW and appropriate oversight agencies.



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4. Ensure the effective and efficient implementation of GAD PPAs and the judicious utilization of the GAD budget.
5. Build and strengthen the partnership of the LGU with concerned stakeholders such as women's group or CSOs, national government agencies, GAD experts and advocates, among other in pursuit of gender mainstreaming, and
6. Recommend awards and/or incentives to recognize outstanding GAD PPAs or individuals who have made exemplary contributions to GAD.

Section 5. Technical Working Group- The members of the Gender and Development Focal Point System (GFPS) technical Working Group shall have the following general duties and functions, to wit:

1. Facilitate the gender mainstreaming efforts of the LGU through the Gad planning and budgeting process.
2. Formulate the LGU GPB in response to the gender gaps and issues faced by their constituents including their women and men employees.
3. Assist in the capacity and competency development of and provide technical assistance to the offices or units of the LGU. In this regard, the TWG shall work with the Human Resource Development Office (HRMO) on the development and implementation of a capacity development program on GAD for its employees, as necessary.
4. Coordinate with the various units/offices of the LGU and ensure their meaningful participation in strategic and annual planning exercises on GAD including the preparation, consolidation and submission of GPBs.
5. Lead the conduct of advocacy activities and the development of the information, education and communication (IEC) materials to ensure critical support of local elected officials, department heads and staff, and relevant stakeholders to the GFPs and to gender mainstreaming.
6. Monitor the implementation of GAD-related PPAs and suggest corrective measures to improve their implementation.



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7. Prepare and consolidate LGU GAD and other GAD-related report; and
8. Provide regular updates and recommendations to the LCE or GFPS Executive Committee regarding GFPS' activities and the progress of the LGU in gender mainstreaming based on the feedback and reports of concerned LGU offices/units, stakeholders and constituents.

Section 6. GFPS Secretariat- The Gender and Development Focal Point System (GFPS) Secretariat shall be the Gender and Development Unit under the Office of the Mayor, they shall have the following duties and responsibilities:

1. Assist the GFPS Executive Committee and the Technical Working Group in the performance of their roles and responsibilities.
2. Facilitate the provision of administrative and logistic services.
3. Take the lead in the preparation of the meeting agenda, and
4. Ensure the documentation of GFPS meetings and GAD related activities.

Section 7. Separability Clause- If any of the provision above has been rendered unconstitutional the remaining provision shall remain valid and enforceable.

Section 8. Effectivity- This Order shall take effect immediately and shall supersede any issuances inconsistent to this order.

DONE and **SIGNED** this 8th day of September 2022, City of Imus.

ALEX L. ADVINCULA
City Mayor